United States District Court	Γ
for the	

for the					
District of					
	Civil Action No.				
SUMMONS IN A CIV	TIL ACTION				
To: (Defendant's name and address)					
A lawsuit has been filed against you.					
Within 21 days after service of this summons on you (not are the United States or a United States agency, or an officer or er P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the Federal Rules of Civil Procedure. The answer or motion must whose name and address are:	mployee of the United States described in Fed. R. Civ. the attached complaint or a motion under Rule 12 of				
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT**					
Date:	Signature of Clerk or Deputy Clerk				

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PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)			
was rec	ceived by me on (date)		<u> </u>			
	☐ I personally served	d the summons on the ind	ividual at (place)			
			on (date)	; or		
	☐ I left the summons	s at the individual's reside	ence or usual place of abode with (name)			
	, a person of suitable age and discretion who resides there,					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summ	ons on (name of individual)		, who is		
	designated by law to accept service of process on behalf of (name of organization)					
	_		on (date)	; or		
	☐ I returned the sum	e	; or			
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penal	ty of perjury that this info	ormation is true.			
Date:						
		_	Server's signature			
		_	Printed name and title			
		_	Server's address			

Additional information regarding attempted service, etc: